

PUBLIC COURSE PROGRAM
March – May 09

DAY	DATE	Time	COURSE	COURSE OVERVIEW	What To Bring	Cost
Saturday (x 2)	March 28 th & April 4 th	10am – 3:30pm Please Note: This course runs over two Saturdays	KEY SKILLS: The Essential Toolbox Workshop	<p>Explore the intricacies of 'Socialising' - for Work or Play... Join this fun and interactive workshop and explore the Key Skills to being more successful when socialising (or networking). Be encouraged to 'think outside the square', view socialising from an alternate perspective, and break old habits... Discover that you are not alone and that a very large percentage of the population share your concerns regarding striking up a conversation with people you don't know. Learn more about body language, how to say 'hello', and then how to say 'goodbye', self esteem, and related topics, tips on beginning and continuing a conversation (small talk) and the do's and don'ts of good communication.</p>	<p>Included: Morning Tea, Water, Coffee & Tea Please bring own lunch</p>	\$475
Tues	April 14 th	7pm – 9pm (doors open at 6:15pm)	KEY SKILLS: The Seminar	<p>An introduction to the Workshop - 'Key Skills: The Essential Toolbox'. Join this fun and interactive seminar to begin the journey towards identifying and eliminating any issues or concerns regarding socialising and making new friends; interacting at work and making contact with people you don't know. Explore body language, communication, self esteem, and many other related topics and discover that you are not alone; that many people share your concerns and uncertainties. You can be more effective and socialise/network happily!</p>	<p>Includes: Refreshments before, during & following Seminar</p>	\$45
Wed	April 22 nd	7pm (doors open at 6.15pm)	NETWORKING: The Seminar	<p><i>The development and maintenance of informal relationships, especially with people with whom contact could bring advantages such as job or business opportunities"</i> Do you recognise the value in Networking; does your job or business require you to network, and yet you loathe the thought? Networking is an absolute necessity and you CAN overcome your fear and loathing... This seminar identifies the key elements required to become a comfortable and effective 'Networker'.</p>	<p>Includes: Refreshments before, during & following Seminar</p>	\$45

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Saturday x 2	May 2nd & May 9th	10am – 3:30pm Please Note: This course runs over two Saturdays	KEY SKILLS: The Essential Toolbox Workshop	<p>Explore the intricacies of 'Socialising' - for Work or Play... Join this fun and interactive workshop and explore the Key Skills to being more successful when socialising (or networking). Be encouraged to 'think outside the square', view socialising from an alternate perspective, and break old habits... Discover that you are not alone and that a very large percentage of the population share your concerns regarding striking up a conversation with people you don't know. Learn more about body language, how to say 'hello', and then how to say 'goodbye', self esteem, and related topics, tips on beginning and continuing a conversation (small talk) and the do's and don'ts of good communication.</p>	Included: Morning Tea, Water, Coffee & Tea Please bring own lunch	\$475
Tues	May 19th	7pm (doors open at 6.15pm)	KEY SKILLS: The Seminar	<p>An introduction to the Workshop - 'Key Skills: The Essential Toolbox'. Join this fun and interactive seminar to begin the journey towards identifying and eliminating any issues or concerns regarding socialising and making new friends; interacting at work and making contact with people you don't know. Explore body language, communication, self esteem, and many other related topics and discover that you are not alone; that many people share your concerns and uncertainties. You can be more effective and socialise/network happily!</p>	Includes: Refreshments before, during & following Seminar	\$45
Wed	May 27th	7pm (doors open at 6.15pm)	NETWORKING: The Seminar	<p><i>"The development and maintenance of informal relationships, especially with people with whom contact could bring advantages such as job or business opportunities"</i> Do you recognise the value in Networking; does your job or business require you to network, and yet you loathe the thought? Networking is an absolute necessity and you CAN overcome your fear and loathing... This seminar identifies the key elements required to become a comfortable and effective 'Networker'.</p>	Includes: Refreshments before, during & following Seminar	\$45